

Dear Business Manager:

As you know, our Association currently has a collective bargaining agreement with Local \_\_\_\_\_ that is scheduled to expire on \_\_\_\_\_.

We understand that a majority of the Executive Committee of the Building and Construction Trades Council of Greater New York (“BCTC”) recently agreed to recommend to BCTC affiliates that they approve of certain proposed changes in work schedules, and overtime and premium pay provisions in their collective bargaining agreements. These terms and conditions apply to non-essential private construction sites that were demobilized for any period of time pursuant to Executive Order 202.13, as well as interior projects that were demobilized or delayed as a result of Executive Order 202.13. These changes are available commencing on the date that a project is authorized to remobilize either as a result of a project specific authorization or a blanket reauthorization issued by the Governor, and will be in place for 60 days thereafter.

We understand that the recommended changes include:

- Start times may be staggered between 6 a.m. and 10 a.m.
- Five eight hour shifts worked Monday through Friday. Alternatively, four ten hour (day) shifts may be worked at straight time rates Monday through Thursday or Tuesday through Friday
- Second and Third shifts may be worked Monday through Friday and paid at a 5% premium on wages and benefits unless the NYC Comptroller’s Prevailing Wage Schedule provides for no shift premium on benefits.
- All weekend work shall be paid in accordance with the applicable collective bargaining agreements

These adjustments are offered contingent upon compliance with the Remobilization Plan with the Building and Construction Trades Council of Greater New

York and Vicinity annexed hereto, and the COVID-19 Mitigation Protocols that are Exhibit A to that Plan.

Our Association members would like to take advantage of these changes in scheduling current work and bidding future work. We understand that these adjustments are temporary and intended for Remobilizing projects only.

If Local \_\_\_\_ agrees to these changes as permitted modifications of our current CBA, please indicate its agreement by signing in the space reserved for your signature below, and by returning an executed copy of this letter to me.

Very truly yours,

[Managing Director]

Agreed to and Accepted on Behalf of  
Local \_\_\_\_\_

By: \_\_\_\_\_  
Business Manager